

AGREEMENT

between:

Name and address of the university:

Uniwersytet Komisji Edukacji Narodowej w Krakowie (University of the National Education Commission in Krakow), Podchorążych 2, 30-084 Krakow, hereinafter referred to as the "University", represented by [name, surname, function]:

Prof. Michał Rogoża– Vice-Rector for Research, who is a Beneficiary within the meaning of the agreement for the implementation and financing of the project under *the PROM Programme – short-term academic exchange* (hereinafter referred to as the Programme) No.

BPI/PRO/2025/1/00020/U/00001, concluded with the National Agency for Academic Exchange, hereinafter referred to as the "Agreement with the University", and

Mrs. or Mrs.: [name and surname PESEL number, if any, passport number, and address of the student, doctoral student or member of the academic staff, date of birth]:

.....
hereinafter referred to as the "Project Participant".

The parties agreed on the following terms of the agreement

PROVISIONS OF THE AGREEMENT:

§ 1 SUBJECT OF THE AGREEMENT

1. The Parties mutually decided to carry out a scholarship exchange under the Programme in compliance with the provisions of the Agreement with the University No. BPI/PRO/2025/1/00020/U/00001. The programme is funded by the European Union as part of the project entitled "Short-term academic exchange as a way to improve the quality of education in higher education and science institutions" with the number FERS.01.05-IP.08-0218/23.
2. The Project Participant declares and confirms that he/she has read the documentation of the Program and the obligations imposed on him in the Agreement with the University and the regulations and the documents listed therein and accepts them.
3. The University will provide the Project Participant with funding for the implementation of a short form _____ of _____ education, (.....
..... *a short description of the activity should be provided, along with the deadlines within which the Action will be implemented*) hereinafter referred to as the Action.
4. The Project Participant accepts the funding and undertakes to implement the Activity referred to in paragraph 3.
5. Verification of learning outcomes after mobility will be carried out by the Commission for the Verification of Learning Outcomes on the basis of the Regulations - "Verification of learning outcomes by mobility participants".
6. The Project Participant declares that he/she has read and accepted the terms of this agreement. Any changes to this Agreement must be made in writing under pain of nullity.
7. The party responsible for purchasing mobility insurance is the Project Participant. The insurance should cover at least health, liability and accident insurance.

§ 2 DURATION OF THE AGREEMENT

1. The agreement enters into force on the day of its conclusion, i.e. after it is signed by the last of the parties.
2. The activity will start on and end on

§ 3 – CO-FINANCING OF THE ACTION

1. The co-financing of costs related to the Action is PLN, in words..... The above amount consists of the amount of the scholarship, an amount earmarked for the costs of living and accommodation in the amount of and an amount earmarked for travel costs of and (list any other costs of the Action).
2. The Project Participant undertakes to complete the evaluation questionnaire within 14 days from the date of completion of the Action.
3. The Project Participant is obliged to provide, depending on the nature of the Action, an appropriate written confirmation of the implementation of the program in a foreign institution within 14 days from the date of completion of the Action. This confirmation may take the form of, in particular: a document confirming participation in the Activity, a certificate of participation in a conference, a certificate of completion of the course, a report on the conducted research or other official documents issued by a foreign institution.
4. The Project Participant will receive a certificate confirming the correct implementation of the Action after confirmation of the acquired competences by the Committee for the Verification of Learning Outcomes.
5. In the case of publication of studies or scientific materials created as a result of the Action, the Participant is obliged to include the European Funds mark, the colour mark of the Republic of Poland (in the case of the full-colour version), the European Union emblem, the NAWA logo and the information that the publication was financed under the PROM Programme – short-term academic exchange financed by the European Union as part of the project entitled "Short-term academic exchange as a way to improving the quality of education in higher education and science institutions" with the number FERS.01.05-IP.08-0218/23, on the basis of the financial agreement No. BPI/PRO/2025/1/00020/U/00001 concluded with the National Agency for Academic Exchange.
6. In the event that the Project Participant fails to comply with the obligation to provide the documents referred to above, the Project Participant is obliged to return the entire amount of the advance payment received.

§ 4 – PAYMENT TO THE PROJECT PARTICIPANT

1. Within 14 days of the entry into force of this agreement, an advance payment of 80% of the amount specified in § 3 point 1 will be ordered to the Project Participant.
2. The remaining part of the financial support will be paid to the Project Participant within 30 calendar days from the date of submission of the completed evaluation questionnaire and confirmation of the implementation of the program issued by the foreign institution. In the event of circumstances justifying the return of funds, the University will issue an instruction to return the amount due.
3. If the amount of funds transferred to the Project Participant in accordance with § 4 section 1 exceeds the amount due, the Project Participant is obliged to return the amount constituting the difference between the amount paid and the amount due to him within 7 days of the acceptance by the University of the financial settlement of the trip. The funds returned by the Project

Participant referred to in the previous sentence are unused funds within the meaning of the Agreement with the University.

4. Payments will be made by bank transfer to the participant's account:

Bank Name:

Account holder name:

IBAN:.....

SWIFT:.....

§ 5 – APPLICABLE LAW AND JURISDICTION

The granting and payment of co-financing under the Programme is made on the basis of the provisions of this agreement, taking into account the provisions of the Agreement with the University. Any disputes related to this Agreement shall be resolved in accordance with the laws of Poland.

§ 6 – FINAL CONDITIONS

1. The court competent to settle any disputes arising from this agreement will be the Court competent for the University.
2. This Agreement is drawn up in two identical copies, one for each party.

Project participant

For the university

.....
Name and surname

.....
Name, surname and function

Place and date

Place and date.....

University Seal